

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL
IN SMALL COURTROOM
MARCH 20, 2025 AT 9:30 A.M.

CALL TO ORDER - Chair Bickelhaupt called the Board meeting to order at 9:36 a.m.

INVOCATION was given by County Board Member William Iske.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Julie Bickelhaupt, William Iske, Ronald Preston, Susan Jacobs, Christopher Flikkema, Melinda Appel, and Jason Beyers present with David Soldat and Kevin Barnes being absent.

PUBLIC COMMENTS – No Public Comments.

CONSENT AGENDA – Chair Bickelhaupt announced she was pulling Approval of Board Members Services from Consent Agenda due to on Mr. Soldat's Board Member Services listing a meeting that cannot be paid the per diem. Preston made a motion to approve the Board Members Services with that correction, second by Jacobs. Roll call shows Bickelhaupt, Appel, Jacobs, Beyers, Iske, Preston and Flikkema all voting aye. Motion carried.

Chair Bickelhaupt presented the consent agenda for approval.

1. Approval of the March 6, 2025 Board meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Iske, second by Jacobs to approve the consent agenda. Roll call vote shows Beyers, Jacobs, Appel, Flikkema, Bickelhaupt, Iske and Preston all voting aye. Motion carried.

TABLED ITEMS – None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Ashby informed the Board that nine dogs are at the Animal Control facility. She reported that she contacted TSR due to some paint chipping on the interior walls of the dog kennels. The repairs will be done as warranty work.

Assessor- Chief County Assessor Annette Gruhn reported that final notices were mailed out March 12th, the final abstract was sent to the Department of Revenue and the Board of Review has convened for the year.

She reported that there was a 13% increase in value for the County which is the largest since 2020. The estimated value for the County is 601,000,000.

Circuit Clerk- Circuit Clerk Patty Hiher reported that the 20 books that were scanned will be

returned. She cannot destroy them so they will be stored in the basement.

County Clerk- County Clerk Amy Buss was present advised no report.

Emergency Management- Emergency Management Director Jim Klinefelter reported that he has been working on the Statewide Flood plan.

The County is still waiting on the grant funds for the generator, but Mr. Klinefelter believes we should receive the funds by August.

GIS- Deputy Assessor Koltin Dimmick was present advised no report.

Highway –County Engineer Sara Renkes informed the Board she will un-post the roads on Friday, March 21st.

Health Department – Dawn Holland was not present.

Probation –Probation Managing Officer Steve Brown informed the Board that he is working with Office Statewide Pretrial Supervision on the lease agreement that will be up in June.

Sheriff & Property - Sheriff Ryan Kloepping reported that one bid was received from NuTrend for the Chairlifts in the amount of \$61,821. The County has already received the grant money. Sheriff Kloepping informed the Board that he has added a Chaplin to his department. This is a voluntary position.

State's Attorney – Assistant State's Attorney Liz Conroy was present advised no report.

Transit – PCOM Mary Maszk was present. A monthly report was submitted in the Board Packet, but a new report was handed out due to some incorrect figures.

Transit received seven new vehicles. Discussion on how the existing vehicles are retired was discussed.

Treasurer – County Treasurer Lydia Hutchcraft introduced her three Deputy Clerks, Kimberly Jones, Laura Speer and Leonda Sipe.

Treasurer Hutchcraft informed the Board of her intentions to get a separate checking account for the Health Department. She did consult with the Auditors and they agreed this would be easier for balancing purposes.

Zoning/Zoning Board of Appeals – Deputy Assessor Koltin Dimmick reported that Zoning Officer Jaicee Buckner has returned from maternity leave but was not here today due to her child being ill.

County Administrator – County Administrator Robert Jachnicki reported that Phase I of Microsoft 365 is nearly complete. Phase II which will set up Microsoft teams will begin soon.

AFFILIATE REPORTS

Blackhawk Hills Regional Council – No Report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System – No report.

Health Board – No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone – No report

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA – No report.

NWILED – No report.

Senior Services Board – No report.

Tri-County Opportunities Council – No report.

United County Council of Illinois – No report.

Veterans Assistance Commission – No report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones – No report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee – Mr. Iske advised the committee will be meeting after the Board meeting.

Ad Hoc Transit Garage Committee- Mr. Flikkema advised no report.

Business

1. Chair Bickelhaupt presented Approval of Extension of deadline for Meyers Road Solar Farm to get into compliance for Complaint #24020 to April 30, 2025. Deputy Assessor Dimmick explained the reasoning for the requested extension. Motion by Preston to extend the deadline, seconded by Jacobs. Motion carried.
2. Chair Bickelhaupt presented for Approval of Zoning Amendment request 2025009A, General Industrial (I-1) to Heavy Industrial (I-2) (01-05-16-300-004). Deputy Assessor Dimmick explained the request. Motion by Beyers, seconded by Jacobs to approve. Motion carried.
3. Chair Bickelhaupt presented for Approval of Zoning Amendment request 2025009B, Agriculture (Ag-1) to Heavy Industrial (I-2) (01-05-16-300-006). Deputy Assessor Dimmick explained this request. Motion by Jacobs, seconded by Flikkema to approve. Motion carried.
4. Chair Bickelhaupt presented for Approval of Variance request 202009C, Variance in 100 ft set back (01-05-16-300-004). Deputy Assessor Dimmick explained this request. Motion by Jacobs, seconded by Flikkema. All voting aye, except Preston voting nay. Motion carried.

5. Chair Bickelhaupt presented Approval of Variance request 2025009D, Variance in Chapter 700-9.05 I-2 setback requirement of 500 ft to nearest agriculture building. Deputy Assessor Dimmick explained this request. Motion by Jacobs, seconded by Flikkema to approve. All voting aye, except Iske and Preston voting nay. Motion carried.
6. Chair Bickelhaupt presented Approval of Resolution authorizing execution of the Section 5311-Federal Grant and the DOAP-state grant for FY26. PCOM Maszk and County Administrator Jachnicki explained the Resolution. Motion by Jacobs, seconded by Preston to approve. Motion carried.
7. Chair Bickelhaupt presented Approval of Resolution of the Public Transportation Applicant Ordinance. Motion by Jacobs, seconded by Iske to approve. Roll call shows Preston, Flikkema, Appel, Jacobs, Bickelhaupt, Iske and Beyers all voting aye. Motion carried.
8. Chair Bickelhaupt presented Approval of annual Service Contract for FY26 between Carroll County and Carroll County Senior Services Organization for public transportation services. PCOM Maszk explained the changes from the last contract. Motion by Jacobs, seconded by Preston to approve. Motion carried.

EXECUTIVE SESSION - None

CHAIRMAN REPORT – Chair Bickelhaupt read a thank you note from the Family of Keith Vandermyde.

She reported that she will be signing a letter of support with Visit Northwest Illinois. This is needed for them to apply for grants that help support the Hotel/Motel Board.

She updated the Board and the Public on the Township Officials meeting she attended with County Board Member Soldat.

APPOINTMENTS – None

Chair Bickelhaupt announced the next meeting will be April 3, 2025, at 4:00 p.m.

Motion by Jacob, second by Preston to adjourn at 10:43 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk